

**GRAFFHAM PARISH COUNCIL**  
**MINUTES OF THE GRAFFHAM PARISH COUNCIL PLANNING MEETING**  
**HELD ON FRIDAY 6<sup>TH</sup> SEPTEMBER 2019 AT 3.00pm, EMPIRE HALL, GRAFFHAM.**

**PRESENT:** Cllr. S. Macqueen (Chairman of Graffham Parish Council Planning Committee),  
Cllr. H. Charman, Cllr. P. Churchward and Cllr. T. Richardson  
**IN ATTENDANCE:** Ms. Tracy Rowe, Clerk

The Chairman of this meeting, Cllr. Macqueen welcomed all those present.

1. **Apologies**  
Apologies had been received and accepted from Cllr. C. Ainley, Cllr. S. Mackie and Cllr. J. Uphill.
2. **Declarations of Interest**  
There were none.
3. **Public Questions.**  
There were no members of public present.
4. **SDNP/19/03601/FUL Glasses Barn, Graffham Common Road, Graffham GU28 0PU.**  
**Partial demolition and reconstruction of a single residential dwelling.**

The Chairman of this meeting, Cllr. Macqueen, stated that both he and Cllr. Uphill had conducted a site visit in conjunction with the plans. The Chairman explained that this application was to partially demolish and reconstruct a barn to form a single residential dwelling which could then be re-occupied.

A strong objection to the application which had been submitted to SDNPA from a neighbour was duly noted. Discussion ensued and the plans were presented by the Chairman to all present and were then reviewed.

Discussion ensued about the possibility of three individual properties undergoing development building work within 100 yards on the Graffham Common Road at a similar or same time, being Glasses Barn (this application), Shuttles (Application SDNP/19/03600/FUL – to be considered at this meeting ) and Cartref, (SDNP/17/05846/FUL – application approved February 2018).

Following a recommendation from the Chairman, the Clerk was **UNANIMOUSLY** instructed to issue the following response:

Graffham Parish Council submits a **SUPPORT** response **SUBJECT TO** the following being **IMPOSED AS A CONDITION:** that there be a construction site plan for Glasses Barn to avoid undue congestion and subsequent obstruction of and damage to Graffham Common Road and associated verges by contractors and their vehicles **AND** that the proposed roof windows should comply with SDNPA Dark Sky policies.

**Action: Clerk**

5. **SDNP/19/03600/FUL Shuttles, Graffham Common Road, Graffham GU28 0PU**  
**Extensions to main dwelling with rebuild of existing craft barn for use as ancillary studio space.**

The Chairman of this meeting, Cllr. Macqueen, stated that both he and Cllr. Uphill had viewed this property in conjunction with the plans. The Chairman presented the plans to all present and discussion ensued. It was noted that whilst this property had a larger driveway, it would be advisable for a construction site plan to be requested for this application due to the problems anticipated as above with three properties possibly being rebuilt at similar/same time.

Following a recommendation from the Chairman, the Clerk was **UNANIMOUSLY** instructed to issue the following response:

Graffham Parish Council submits a **SUPPORT** response **SUBJECT TO** the following being **IMPOSED AS A CONDITION**: that there be a construction site plan for Shuttles to avoid undue congestion and subsequent obstruction of and damage to Graffham Common Road and associated verges by contractors and their vehicles.  
**Action: Clerk**

6. **SDNP/19/04119/TCA Timbers, New Road, South Ambersham. Graffham**  
**Fell 1 no. Macrocarpa tree.**

The Chairman of this meeting, Cllr. Macqueen, had visited the property and had viewed the tree from the road. The tree was hardly visible from the road, but appeared to overhang the garage. It appeared to be an evergreen, quite a height and “weepy”.

Following a proposal from the Chairman, the Clerk was **UNANIMOUSLY** instructed to submit a **SUPPORT** response.  
**Action: Clerk**

6. **To include any late or amended planning applications received.**

There were none.

The meeting ended at 4.30 pm.

These minutes are an accurate record of the meeting.

Cllr. Sandy Macqueen, Chairman, GPC Planning Committee ..... Date.....