

KATHERINE MAUD GUILLOD FUND

MINUTES OF A MEETING OF THE KATHERINE MAUD GUILLOD FUND TRUSTEES HELD ON
FRIDAY 27 SEPTEMBER 2019 IN THE EMPIRE HALL COMMITTEE ROOM AT 8.31 PM
IMMEDIATELY FOLLOWING THE GRAFFHAM PARISH COUNCIL MEETING WHICH COMMENCED AT
7PM.

PRESENT: Cllr. P. Churchward, Cllr. S. Mackie, and Cllr. J. Uphill (Chairman of the Meeting).

IN ATTENDANCE: Ms. T Rowe, Clerk

It was noted that the Chairman of KMGF, Cllr. H. Charman, had submitted his apologies. In his absence, the Chairman of Graffham Parish Council, Cllr. J. Uphill, assumed the Chair for this meeting.

Cllr. John Uphill, welcomed all those present.

1. **Apologies** had been received from Cllr. C. Ainley, Cllr. H Charman, Cllr. S. Macqueen, Cllr. T. Richardson, CDCllr. Alan Sutton and WSCCllr. D. Bradford.
2. **Declarations of Interest and dispensation requests in respect of any items on the agenda**
There were none.
3. **Minutes of the previous meeting**
The minutes of the meeting held on Friday 5 July 2019 were proposed and seconded as correct by Cllrs. Mackie and Churchward and were then unanimously **RESOLVED** as **APPROVED** and duly signed as a correct record by the Chairman of this meeting, Cllr. J. Uphill.
4. **Finance**
 - a) **To approve the bank reconciliation as at 9 September 2019 and to note the receipts and payments schedule as at 9 September 2019.**
Cllr. Mackie took the lead on the item.
The bank reconciliation as at 9 September 2019, and supporting receipts and payment schedule as at 9 September 2019, had been circulated prior to the meeting. It was **UNANIMOUSLY RESOLVED** that the bank reconciliation was **APPROVED** and the receipts and payments shown on the Receipts and Payments schedule were **RATIFIED**. Each document was then signed as verified by Cllr. S. Mackie.
 - c) **To note the receipt of dividend on 30 August 2019**
The dividend received on 30.08.19 of £537.23 was noted.
 - c) **To note and approve payment to the Graffham Health Support Agency on 9 September 2019**
The payment of £268.62, cheque 234, made on 9 September 2019 was **UNANIMOUSLY ratified**.
 - d) **To note and approve payment made to the Thursday Club on 9 September 2019**
The payment of £134.31, cheque 235, made on 9 September 2019 was **UNANIMOUSLY RATIFIED**.
5. **To revise and update Bank signatories on the NatWest Katherine Maud Guillod Fund Bank Accounts 60-14-22 76834921 Current Account and 60-14-22 76834948 Business Premium Account**
The Clerk explained that Cllr. Charman, had spoken to NatWest Birmingham Business Telephony on two occasions since the last meeting. On the first, he had been informed that all paperwork had been received and was correct. On the second, he had been informed that Cllr. Ainley's paperwork was missing and that minutes of meetings needed to be submitted. The Clerk visited the Chichester branch on 16 September, delivered a letter of complaint from Cllr. Charman/the Clerk and copies of the minutes. Having spoken directly with the Branch Manager, she had been assured that NatWest Chichester would lodge a formal complaint on behalf of GPC and that GPC would be involved of any progress within

3 – 5 working days. No information had been forthcoming and the Clerk would ask Cllr. Charman to contact NatWest Business Telephony Centre again.

6. **Public questions.**

There were no members of the public present.

It was noted that applications for grant funding, in accordance with the stipulations of the Katherine Maud Guillod Fund trust documents, should be invited. The Clerk would include a short piece about this in the usual GPC monthly article for the Graffham Parish News.

There being no further business the meeting closed at 8.37 pm

These minutes are an accurate record of events.

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Cllr. John Uphill

Graffham Parish Council Chairman 2019/20 from 27th September 2019 onwards