

# EAST LAVINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 18th November 2019  
at Seaford College, Lavington Park  
Also available at [www.eastlavington-pc.uk](http://www.eastlavington-pc.uk)

The meeting started at 6.22pm

Present: Cllr Charles Britton, Cllr Barry Gosden, Cllr Simon Longman & Cllr Patrick Limpus

In Attendance: Amy Harte (Clerk) Cllr. Alan Sutton (WSCC), Jane Veal (Lavington Park Residents Association), Jo Crow, Mr & Mrs Gregory, James Scott-Webb, James Wells

## 1. Welcome

## 2. Apologies

118/19 County Cllr. David Bradford, Cllr Will Yates

## 3. Declarations of Interest

119/19 None.

## 4. Minutes of Last Meeting

### 4.1. Approval of September 2019 Minutes.

120/19 The minutes of the meeting of 16th September 2019 were RESOLVED to be approved. C Britton signed 'draft' copy of the minutes.

### 4.2 Report on action points from the last meeting.

#### 4.2.1. Councillor's Email Addresses

121/19 Thanks to Patrick Limpus all Parish Council emails are now working.

#### 4.2.2. Winter Maintenance Plan Update

122/19 It was RESOLVED to go ahead and order two new 338l grit bins, one for Wallace Square and one for Norwood Lane, we will need to also order salt as we cannot order any more from WSCC. **(ACTION – A. Harte to order and get delivered to Cllr Limpus' address)**

#### 4.2.3. New Footpath Sign

123/19 The new footpath sign will be installed in due course.

#### 4.2.4. Footpath surface growth Seaford College (W.Yates)

124/19 No further information.

## 5. Visitors' Questions:

### 5.1. Signage on Popple Hill

125/19 Jo Crow explained the issues on Popple Hill regarding speeding cars, obscured signage due to an overgrown hedge and the narrow bridge at the bottom of the hill. Three footpaths come out on to the road at this point and there are no pavements making it a dangerous section of road. Jo has spoken to WSCC Highways and they will move the sign by Popple Meadows but she would like to see extra signage, with '30 Graffham Please drive carefully through the village', Balfour Beatty have quoted £653.35 for this. As this is at the boundary with Graffham Parish and the signs are asking drivers to take care through the village Jo has approached Graffham Parish Council but they did not wish to contribute as these signs would be in East Lavington. The Councillors discussed this and would not contribute to a Graffham Village sign but would consider a contribution of a third of the cost for signage that would help slow traffic down and suggested going back to Graffham Parish Council as this would be of benefit to them. Jo asked the council if they would write to the owner of Popple Hill to request they cut back the hedges in the interest of safety. C. Britton agreed to do this. **(ACTION C. Britton)**

Jo Crow left the meeting 6.46pm

## 6. County Councillor's Report (Mr David Bradford)

126/19 Cllr. Bradford sent his apologies and Councillor Sutton informed the Council of significant changes within WSCC leadership roles. He then spoke about Children's services and Adult Social Care having been given poor reports so advice had been taken and actions put in place.

## 7. District Councillor's Report (Mr Alan Sutton)

### 127/19 Rural Crime:

Following a number of break ins to sheds & outbuildings in our ward (Dunton in Particular) it was clear that a number of incidents have been reported along the whole A272 into adjacent areas and counties. The appointment of 2 dedicated rural PCSO has been agreed and they have responsibility for the Rother Valley County division (Including Graffham, East Lavington and Bury) As well as seeking to PCSOs at Dunton, we

have also met with the Chief inspector (John Carter) to ensure that pressure is brought. I urge anyone with anything to report (intelligence as well as actual crimes) does so through 101 or Crimestoppers or, if something is taking place in front of you, via 999. I will continue to work with Parish, District, County colleagues and our local MP's and the Police & Police & crime commissioner to ensure our views are heard and acted on.

#### **North Chichester County Local Committee (WSSC)**

Main issues were Crime and West Sussex Highways, Transport & Planning "Supporting Resilient Communities" (leaflet) and the 2019/20 Highway Infrastructure Maintenance (plan document) , which gives their maintenance levels for 2019/20 and was discussed in depth by those present.

#### **South Downs National Park Plan**

This has now been adopted and will be used going forward in planning matters. I attended a recent workshop for Parishes at Midhurst.

#### **Sage House**

I visited Sage House which is a facility in Tangmere for day care and respite care for dementia patients and their families in the community. If you haven't visited it is well worth a visit. Facilities, equipment and support is available,

#### **Duncton Cares**

I attended the group meeting and I am very pleased to be involved with this community initiative.

#### **Countdown to Christmas**

There is a campaign to raise awareness and support shops within the district in the vital run up to Christmas. Online the hashtag is #countdowntochristmaspetworth a very nice prize of a day out in a Rolls Royce with lunch & shopping spending money is on offer

#### **Petworth Vision**

I have been appointed to the board. I hope to bring greater co-operation and I am seeking to get more initiatives underway with the committee setting up workgroups for the benefit of the community, including the wider rural community. An example is "be the change", sponsored by local business which offers help. Mentoring and support to disadvantaged1 children at Midhurst Rother College

#### **Elections Update**

##### **General Election:**

Our Member of Parliament Nick Herbert has resigned after 15 years and a local man, Andrew Griffith, from Duncton was selected on Monday as the conservative candidate. Nominations close on Thursday and there is a Liberal Democrat candidate Alison Bennett. It is likely that Labour and the Greens will put up candidates but that is not known yet. The Brexit party also have a candidate who in view of recent announcements may not run in Arundel & South Downs.

#### **Loxwood Ward**

There is a by-election on November 21st to elect a Chichester District Councillor to replace the Lib-Dem / Green councillor who resigned recently.

#### **Western Sussex Hospitals NHS Foundation Trust**

A brief note about the award by the Care Quality Commission of an Excellent rating for both hospitals

#### **General Election**

December 12<sup>th</sup> will affect some reports and council activities will be between now and December 12th

Cllr Sutton left the meeting at 7.03pm

### **8. Planning Issues : New / Recent / Ongoing**

- 128/19 **8.1. SDNP/19/05363/HOUS & SDNP/19/05364/LIS Northwood Barn Graffham Road East Lavington GU28 0QF** Proposed single storey rear extension. The Council discussed the application with reference to a previous application, planning policy and listed building status. They felt that it was improved from the last application now having a roof that meets the requirements of the dark skies policy. There were some concerns about the appearance and although the design was improved, it was decided that the impact on the setting was a task best left to the case officer and Conservation and Design Team so it was agreed to formulate and submit a neutral response. **(ACTION C.Britton)**  
**Comments to be submitted by 10th Dec 2019**

129/19 James Scott-Webb asked to speak and told the chairman that he believes Cllr. C. Britton has a conflict of interest and when his planning application is consulted on he insists that Cllr. Britton does not respond as a Parish Councillor but as an individual and neighbour. He also expressed dissatisfaction that the Parish Council had not replied to his latest email regarding conflict of interest. Cllr Britton pointed out that the last email did not appear to require a response, but he would respond as requested **(ACTION C. Britton)**

James Scott-Webb left the meeting 8.00pm

- 130/19 **8.2. SDNP/19/04190/HOUS Mainwood Cottage Cathangar Lane East Lavington GU28 0QW** Replacement conservatory, with utility room and study. Comments submitted by Thu 03 Oct 2019  
**Approved.**

- 131/19 8.3. **SDNP/19/04202/PRE Copse Cottage Norwood Lane East Lavington Petworth West Sussex GU28 0QG** Replacement of existing house with a new dwelling. Pre-App Not asked to Comment. **Advice Provided.**
- 132/19 8.4. **SDNP/19/01982/PRE Beech Cottage Beechwood Lane East Lavington Petworth West Sussex GU28 0NA** Single storey timber orangery. Pre-App Not asked to comment.
- 133/19 8.5. **SDNP/19/04026/DCOND Westerlands Stud Office Norwood Lane East Lavington GU28 0QJ** DISCHARGE OF CONDITIONS - Condition 16 of SDNP/18/05595/FUL. Discharge of Conditions – Not asked to Comment
- 134/19 8.6. **SDNP/19/03003/HOUS Mainwood Cottage Cathangar Lane East Lavington GU28 0QW** Single storey side extension to detached workshop. Proposed change of use of existing detached workshop to a single storey self-contained annexe with various alterations and additions. Comments Submitted 14th Aug 2019. Application in progress for some time as have been asked to provide a bat survey report.
9. **Minerals & Waste**
- 135/19 Cllr. Gosden will attend the meeting of the Heath End Sand Pit Liaison group on 19<sup>th</sup> November with a site inspection prior to the meeting. Leconfield Estate and Dudmans should be represented at the meeting but it is noted that no action points from July have been completed.
10. **Finance**
- 136/19 10.1. **Approval of accounts to 18/11/19**  
RESOLVED to be approved
- 137/19 10.2. **Budget setting 2020-2021**  
The draft budget was seen by all councillors, no further amendments suggested at this time.
- 138/19 10.3. **Approval of Clerk's Salary and Expenses:**  
10.2.1. 27 hours @ £15.40 = £415.80 + £40 office allowance. £455.80  
RESOLVED to be approved.
- 139/19 10.4. **Income/expenditure**  
10.3.1. Precept second installment received on 12<sup>th</sup> September £1685 CDC
- 10.5. **Other Financial Issues**  
10.5.1 NHB grant Zip Wire funds alternative suggestion from Duncton (Village Gates)  
Duncton Parish Council informed us that they were now unlikely to go ahead with the Zip Wire project which we have a NHB grant for. They have suggested using the funds for Village gates in Duncton as a traffic calming measure. The Clerk needs to discuss any transfer of funds to new projects with CDC (**ACTION A. Harte**). The Parish Council were not keen to use the funds for this purpose as could not see a direct benefit for East Lavington residents.
- 140/19 10.5.2. CIL Project Proposals  
Suggestions for use of CIL funding – Ask Graffham Parish Council and Graffham Village Hall if there is anything that requires funding. (**ACTION A. Harte**)
11. **Correspondence & Invitations received since the last meeting**
- 11.1. Circulated by email
12. **Reports re: attendance at meetings etc.**
- 141/19 Cllr Limpus had spoken to Trevor Leggo who had offered to attend a meeting to help the Council to increase community engagement and communication. Cllr Limpus is keen to set up an ELPC Whats App group. It was RESOLVED that A. Harte should contact Trevor Leggo to invite him to the January ELPC meeting. (**ACTION A. Harte**)
13. **Parish Matters**
- 13.1. **County Council Winter Action Plan Changes**
- 142/19 The new Highways Infrastructure Plan has reduced gritting routes in the area due to budget cuts. Now Duncton Common Road and the Road to Graffham will no longer be routinely gritted. It is now up to Parish Councils to keep the routes clear by engaging local farmers and volunteers. The Parish Winter Plan needs to be updated with an Emergency Services plan to include where helicopters could land, who could be called in an emergency and what will be done in the event of severe winter weather. Cllr. Longman will contact Graffham and Heyshott to investigate setting up a volunteer programme. (**ACTION S. Longman**)
- 13.2. **Rights of way and Highways**

143/19            B. Gosden is starting to inspect all ELPC and Graffham footpaths. He has sent an email to WSCC regarding the hedges on Duncton Common Road

- 14.    Date of next Meetings –**  
Monday 20th January 2020  
Monday 16th March 2020  
Monday 18th May 2020

The meeting finished at 8.35pm  
I confirm this is a true record of the meeting:

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Chairman, 20th January 2020