

EAST LAVINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 20th January 2020
at Seaford College, Lavington Park
Also available at www.eastlavington-pc.uk

The meeting started at 6.15pm

Present: Cllr Charles Britton Cllr Will Yates, Cllr Barry Gosden, Cllr Simon Longman & Cllr Patrick Limpus

In Attendance: Amy Harte (Clerk), Nick Dowdall, Oliver Hancock, James Scott-Webb, James Wells

1. Welcome

2. Apologies

01/20 County Cllr. David Bradford, District Cllr. Alan Sutton

3. Declarations of Interest

02/20 None.

4. Minutes of Last Meeting

4.1. Approval of November 2019 Minutes.

03/20 The minutes of the meeting of 18th November 2019 were RESOLVED to be approved. C Britton signed 'draft' copy of the minutes.

4.2 Report on action points from the last meeting.

4.2.1. New Grit Bins update.

04/20 Thanks to Patrick Limpus for taking delivery. The position of the Norwood Lane one was confirmed and B. Gosden will position the other on Duncton Common Road. **(ACTION B. Gosden & P. Limpus)**

4.2.2. New Footpath sign update

05/20 The footpath sign is now in place.

4.2.4. Footpath surface growth Seaford College (W.Yates)

06/20 W. Yates confirmed that the surface growth on the footpaths concerned had now been cleared.

4.2.5. Reply to Email from James Scott-Webb (C. Britton)

07/20 C. Britton confirmed that he had replied to James Scott-Webb's email as requested at the September meeting.

4.2.7. County Council Winter Action Plan Changes update (S. Longman)

08/20 The Council have reversed the decision to not grit the B roads that have previously been gritted therefore no further action is required. ELPC will consult the District and County Councillors in advance next year. **(ACTION – ALL)**

5. Visitors' Questions:

5.1. Broadband Speeds

09/20 Visitors asked if there was anything that could be done about the poor Broadband speeds in the Parish. They asked if this was something that we could use NHB funding for. Seaford College do have superfast Broadband, this is something that needs further investigation and is on the agenda later in the meeting and solutions are being explored. **(ACTION S. Longman)**

6. County Councillor's Report (Mr David Bradford)

10/20 Cllr. Bradford sent his apologies.

7. District Councillor's Report (Mr Alan Sutton)

Cllr. Sutton sent his apologies and the following report:

11/20 Quiet month due to Christmas but the winner of the Countdown to Christmas campaign enjoyed their day out!! An exhibition at the Novium Museum called "Mystery Warrior" starts on the 25th January (East Bersted Man) He is our "Asterix" warrior.

Success in reversing the decision by County to reduce the gritting affecting a number of parishes in the ward – last year's plan was re-instated without cuts.

A climate change emergency action plan first draft has been produced and cabinet agree to recruit a Climate Change Emergency officer with the expertise to make a real difference.

District off street car parking charges. An increase in line with inflation has been agreed, but free parking in the rural car parks is to remain. This is a 12 month agreement to be reviewed.

Break-ins to sheds and theft of cars and farming equipment is still high. Please remain vigilant and report all incidents.

CDC continues to prepare the local plan (outside the National Park) with infrastructure (particularly the A27) being a major issue in our ability to deliver allocated housing numbers
 Preferred developer has been appointed for the Chichester Southern gateway project. (Henry Boot)
 I have produced a parish guide to planning procedures in the South Downs National Park area – copy available
 The planning guide and this report will be forwarded to the clerk electronically after the meeting. CDC performs very well as a planning contractor to the SDNP and the contract to provide this support has been continued.

8. Complaint to Monitoring Officer

- 12/20 The complaint in question was considered by the Monitoring Officer who has decided not to proceed with the complaint and rejected it at the initial assessment stage following investigation and consideration. The Monitoring Officer has made no formal recommendation to the Parish as a result of his investigation.
- 13/20 Cllr Longman asked what the complaint was about but as the complaint was not upheld the Clerk had been instructed by the monitoring officer to simply report the above (12/20). A member of the public present at the meeting claimed to be the originator of the complaint and expressed surprise that Councillors were unaware of this information. The clerk reiterated that the report she had given was in accordance with the Monitoring Officer's instructions.

9. Planning Issues : New / Recent / Ongoing

- 14/20 **9.1. SDNP/19/05363/HOUS & SDNP/19/05364/LIS Northwood Barn Graffham Road East Lavington GU28 0QF** Proposed single storey rear extension. Comments submitted – Application in progress.
- 15/20 **9.2. SDNP/19/01982/PRE Beech Cottage Beechwood Lane East Lavington Petworth West Sussex GU28 0NA** Single storey timber orangery. Pre-App Not asked to comment. In progress.
- 16/20 **9.3. SDNP/19/04026/DCOND Westerlands Stud Office Norwood Lane East Lavington GU28 0QJ** DISCHARGE OF CONDITIONS - Condition 16 of SDNP/18/05595/FUL. Discharge of Conditions – Not asked to Comment. In progress.
- 17/20 **9.4. SDNP/19/03003/HOUS Mainwood Cottage Cathangar Lane East Lavington GU28 0QW** Single storey side extension to detached workshop. Proposed change of use of existing detached workshop to a single storey self-contained annexe with various alterations and additions. Comments Submitted 14th Aug 2019. Application in progress.

10. Minerals & Waste

- 18/20 Cllr. Gosden attended the meeting of the Heath End Sand Pit Liaison group on 19th November. SDNP appear happy to retrospectively remove conditions and Dudmans will continue extraction upto the deadline of their permissions. Hardstanding is being used for parking and Duncton PC are looking into this.

11. Finance

- 19/20 **11.1. Approval of accounts to 20/01/20**
 RESOLVED to be approved
- 20/20 **11.2. Budget setting 2020-2021**
 The draft budget was reviewed by all councilors and it was RESOLVED that the precept should not be increased for the next financial year. **ACTION A. Harte** to submit a precept request for £3370.
- 21/20 **11.3. Approval of Clerk's Salary and Expenses:**
 11.3.1. 27 hours @ £15.40 = £415.80 + £40 office allowance. £455.80
 RESOLVED to be approved.
- 22/20 **11.4. Income/expenditure**
 11.4.1. Graffham Parish Council £52.52 RATIFIED as already paid.
 11.4.2. Grit Bins and salt £488.62 RATIFIED as already paid.
- 23/20 **11.5. Other Financial Issues**
 11.5.1. NHB grant Zip Wire funds alternative suggestion from Duncton (Village Gates)
 The council discussed the possible alternative uses for the NHB funding and felt they need to investigate the possibilities of using these funds for the greatest benefit to East Lavington residents. **(ACTION S. Longman & P. Limpus)**
 11.5.2. CIL Funding suggestions for projects
 (As 23/20)
 11.5.3. Parishes Online mapping – future cost.
- 24/20 It was RESOLVED to joint the SALC scheme and pay £30 per year to retain the use of the Parish Online mapping service. **(ACTION A. Harte)**

12. Correspondence & Invitations received since the last meeting

12.1. Circulated by email

12.2. SDLAF Monday 27th January 10.30am – 1pm South Downs Memorial Hall Midhurst

12.3. All Parishes Meeting 10th February 2020 6pm Chichester District Council Offices.
25/20 S. Longman Attending.

12.4. Pathwatch Meeting Tuesday 17th March 2020 South Downs Centre Midhurst
26/20 B. Gosden Attending.

13. Reports re: attendance at meetings etc.

27/20 Trevor Leggo has offered a workshop to help the Council to increase community engagement and planning responses. The date for this session is 2nd March and it is not a public meeting. Cllr Limpus to contact Trevor to finalise details and let W. Yates know if any IT equipment is required. **(ACTION P. Limpus)**

14. Parish Matters

14.1. Broadband

28/20 Cllr. Longman explained the Openreach obligations to supply reasonable Broadband speeds to households. As East Lavington is sparsely populated over a wide area this presents difficulties in ensuring that remote properties get this service and fiber broadband to the property would be very expensive. He proposed sending a survey to all residents in order to provide evidence of the existing service within the parish. He will then look at how to consolidate funding to improve this service for the parish. This course of action was RESOLVED by the council **(ACTION S. Longman)**

14.2. Rights of way and Highways

29/20 Rights of way inspection were completed in November and there are issues from the inspection 15months ago which have not been resolved by either WSCC or the landowner.

30/20 Duncton Common Road hedges are currently an issue; however, they have been reported to WSCC and apparently comply with their safety requirements.

15. Date of next Meetings –

Monday 16th March 2020

Monday 18th May 2020

Monday 20th July 2020

Monday 21st September 2020

Monday 16th November 2020

Monday 18th January 2021

The meeting finished at 7.09pm
I confirm this is a true record of the meeting:

Chairman, 16th March 2020