

Notice is given that the Annual Meeting of East Lavington Parish Council will be held on Monday 18th May 2020 at 6.30pm by 'Zoom' video conferencing
EAST LAVINGTON RESIDENTS & PRESS ARE WELCOME AND HAVE A RIGHT TO ATTEND

Zoom Meeting ID is: 831-2458-6508

Password: 490527

<https://us02web.zoom.us/j/83124586508?pwd=by9WU05ELzI5MTdpRm9BWUJmTjIwZz09>

AGENDA

1. To Elect a Chairman for 2020-21
2. To receive the Chairman's Declaration of Acceptance of Office
3. To Elect a Vice Chairman for 2020-21
4. To receive the Vice Chairman's Declaration of Acceptance of Office
5. All councilors take office and sign Declaration of Acceptance of Office
 - 5.1. Roles and responsibilities of Councilors
6. Apologies
7. Declarations of Interests
8. Minutes
 - 8.1. To agree and sign the minutes of the meetings held on 16th March & 15th April 2020
 - 8.2. Review of Action points from the meeting on 16th March 2020
9. Visitors' Questions
10. County Councillor's report (Mr David Bradford)
11. District Councillor's Report (Mr Alan Sutton)
12. Planning Issues: New / Recent / Ongoing
13. Finance
 - 13.1. Approval of Accounts for the Year Ending 31st March 2020
 - 13.2. Approval of Accounts from 1st April 2020 to Date.
 - 13.2.1. Approval of Payments and income.
 - 13.3. Approval of Annual Return for the Year 2019-2020
 - 13.3.1. Review of the effectiveness of internal control.
 - 13.3.1.1. Annual Internal Audit Report
 - 13.3.2. Approve the annual Governance Statement
 - 13.3.3. Consider and approve the Accounting Statements. Sign and Date.
 - 13.3.4. Set date for the commencement of the exercise of public rights.
 - 13.3.5. Sign and date Certificate of exemption.
 - 13.4. Other financial issues

14. Correspondence & Invitations received since the last meeting
15. Reports re: attendance at meetings, courses and/or seminars since last meeting.
16. Parish Matters
17. Date of next Meeting (Monday 20th July 2020 at 6.30pm)

Please ring or email Amy Harte for instructions on how to attend if necessary Tel: 01798 342568 or 07889979820 or eastlavingtonpc@gmail.com

Due to the current situation regarding COVID-19 there will be no Annual Parish Meeting this year.