

EAST LAVINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 16th March 2020
at The Empire Hall Graffham

Also available at www.eastlavington-pc.uk

The meeting started at 6.15pm

Present: Cllr Charles Britton, Cllr Barry Gosden, Cllr Simon Longman & Cllr Patrick Limpus

In Attendance: Amy Harte (Clerk), James Scott-Webb, Jane Veal (Lavington Park Residents Association), District Cllr. Alan Sutton

1. Welcome

2. Apologies

31/20 County Cllr. David Bradford, Cllr Will Yates

3. Declarations of Interest

32/20 None.

4. Minutes of Last Meeting

4.1. Approval of January 2020 Minutes.

33/20 The minutes of the meeting of 20th January 2020 and The Planning Meeting of 3rd March were RESOLVED to be approved. C Britton signed 'draft' copies of the minutes.

4.2 Report on action points from the last meeting.

4.2.1. New Grit Bins update.

34/20 Thanks to Patrick Limpus and Barry Gosden both new Grit Bins are now in place.

5. Visitors' Questions:

None

6. County Councillor's Report (Mr David Bradford)

35/20 Cllr. Bradford sent his apologies.

8. Planning Issues : New / Recent / Ongoing

36/20 8.1. SDNP/20/00072/LIS & SDNP/20/00071/HOUS Beech Cottage Beechwood Lane East Lavington GU28 0NA Single storey timber extension. Comments submitted – **Application in progress.**

8.2. SDNP/19/05363/HOUS & SDNP/19/05364/LIS Northwood Barn Graffham Road East Lavington GU28 0QF Proposed single storey rear extension. Comments submitted – **Application in progress.**

37/20 8.3. SDNP/19/04026/DCOND Westerlands Stud Office Norwood Lane East Lavington GU28 0QJ **DISCHARGE OF CONDITIONS - Condition 16 of SDNP/18/05595/FUL.** Discharge of Conditions – Not asked to Comment – **Now Approved.**

38/20 8.4. SDNP/19/03003/HOUS Mainwood Cottage Cathangar Lane East Lavington GU28 0QW Single storey side extension to detached workshop. Proposed change of use of existing detached workshop to a single storey self-contained annexe with various alterations and additions. Comments Submitted 14th Aug 2019. **Application Decided – Refused.**

9. Minerals & Waste

39/20 Nothing to report.

10. Finance

10.1. Approval of accounts to 16/03/20

40/20 RESOLVED to be approved

Allan Sutton Joined the Meeting.

10.2. Budget & Precept Setting 2020-2021

41/20 The draft budget was reviewed by all councilors and it was RESOLVED to be accepted. A. Harte confirmed that the precept request for £3370 has been accepted by CDC.

10.3. Approval of Clerk's Salary and Expenses:

10.3.1. 24 hours @ £15.40 = £369.60 + £40 office allowance. £409.60
42/20 RESOLVED to be approved.

10.4. Income/expenditure

43/20 10.4.1. ICO Data Protection Register £35 RATIFIED as already paid.
10.4.2. SSALC – Chairmanship Training £108.00 RESOLVED to Approve
10.4.3. SSALC- Parish Online £18.00 RESOLVED to Approve

10.5. Other Financial Issues

10.5.1. NHB grant Zip Wire funds alternative suggestion from Duncton Traffic Calming Vehicle Activated Speed Sign
44/20 The council discussed this alternative use for the NHB funding and felt it would be difficult to argue that this is of benefit to East Lavington residents. **(ACTION A. Harte to inform Duncton Parish Council)**
10.5.2. Internal Auditor
45/20 Rachel Hall has conducted the Internal Audit for the Parish Council for three years but the Council felt that there was no risk in using her services again, so it was RESOLVED to ask her to do this again this year.

7. District Councillor's Report (Mr Alan Sutton)

46/20 Report from Cllr. Sutton:
I am joining CDC cabinet from May. But attending cabinet briefings and senior leadership team meetings immediately. My portfolio includes housing, communications, licensing & events
We have passed our District Council budget. Three years balanced with surplus in year 1.
Coronavirus, The Government have advised all social contact to be avoided and over 70s to self-isolate for 12 weeks. CDC Non urgent meetings cancelled. Staff working from home using comms/IT. We will deliver any personal or business benefits agreed by government. Telephone or e-mail before visiting our office.
Rural services network has a rural strategy booklet which you might like to look at. CDC has a new Welcome booklet for businesses. Emergency Plans co-ordinated by WSCC will be implemented as required.
I am available to answer any councillors or residents' questions relating to CDC activities you might encounter during the crisis and signpost of its not CDC.
Some parishes are coordinating local community volunteer groups to support anyone affected by the crisis.
A.Sutton stressed that he would be available should anyone require help at any time.

47/20 S. Longman asked about the requirement to have a GP referral for Firearms and Shotgun licences. At present GP surgeries would not be responsive to this so can Allan investigate the possibility of amending this situation? Allan said that he would look into this for us. **(ACTION A. Sutton)**

Allan Sutton left the meeting

11. Correspondence & Invitations received since the last meeting

11.1. **Circulated by email**
11.2. **Pathwatch Meeting Tuesday 17th March 2020 South Downs Centre Midhurst**
48/20 B. Gosden was attending but considering the Government advice regarding Coronavirus, this will probably be cancelled.
11.4. **North Chichester County Local Committee 17th March 7pm Petworth Children & Family Centre**
49/20 Likely to be cancelled.
11.5. **South Downs Community Forum Wednesday 3rd June 4pm South Downs Centre Memorial Hall Midhurst.**
50/20 Likely to be cancelled.

12. Reports re: attendance at meetings etc.

51/20 Cllr. Britton attended the Chairmanship and Governance Training with SSALC – he found it very informative and will circulate the information received by email. **(ACTION – Cllr. Britton)**
52/20 Cllr. Longman attended the All Parishes Meeting, he shared information with the Council on the three main topics covered:
Sussex Schools, looking at small School closures and the reasons behind this. It is more expensive for WSCC to keep smaller Schools open so the ones that can survive are those that can federate as Graffham and Duncton have.
Rough Sleepers, Informative presentation from Outreach workers who would encourage the community to give to Stonepillow rather than directly to the homeless.
Police Update, reported crime outcomes were discussed, relevantly the spate of burglaries in this area which did result in arrests.

13. Parish Matters

13.1. **Broadband**

53/20 Cllr. Longman updated the Council on the progress made regarding upgrading the Broadband speeds to households in East Lavington using the Community Fiber Partnership Scheme and the Ofcom Universal Service Obligation. He has prepared a survey to distribute to all residents in order to provide evidence of the existing service within the parish and those in Duncton or Graffham that are nearby and in a similar situation.

13.2. Rights of way and Highways

54/20 CDC has started to install new footpath and bridleway signs where required.

55/20 Fitzlea Wood Road by the Pumping Station the road surface is terrible. **(ACTION Cllr. Gosden to report to Highways)**

14. Date of next Meetings –

Monday 18th May 2020

Monday 20th July 2020

Monday 21st September 2020

Monday 16th November 2020

Monday 18th January 2021

The meeting finished at 7.35pm

I confirm this is a true record of the meeting:

Chairman, 18th May 2020