

# East Lavington Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 18<sup>th</sup> January 2021  
by 'Zoom' video conferencing

Also available at [www.eastlavington-pc.uk](http://www.eastlavington-pc.uk) (This meeting was recorded)

*The meeting started at 6.32pm*

**Present:** Cllr Charles Britton, Cllr Barry Gosden, Cllr Will Yates, Cllr Patrick Limpus and Cllr Simon Longman.

**In Attendance:** Amy Harte (Clerk), Cllr. Allan Sutton (District Councillor).

## 1. Welcome

1/21 Chairman Charles Britton welcomed all to the meeting.

## 2. Apologies

2/21 Cllr. David Bradford (County Councillor)

## 3. Declarations of Interest

3/21 None

## 4. Minutes of Last Meeting

### 4.1. Approval of 16<sup>th</sup> November, 7<sup>th</sup> December 2020 & 4<sup>th</sup> January 2021 Minutes.

4/21 The minutes of the meetings listed above were RESOLVED to be approved. Cllr. Britton verbally agreed to sign 'draft' copy of the minutes. **(ACTION C. Britton)**

## 7. District Councillor's Report (Cllr. Alan Sutton)

5/21 Cllr. Sutton reported that he is no longer on the Planning Committee at CDC, this is a politically balanced committee and he has other responsibilities to focus on. He reported that the council were concentrating on maintaining services during the Covid crisis. Covid marshalls are now monitoring shops to ensure regulations are being adhered to.

The Vaccine roll out has been the topic of many questions, Cllr. Sutton advised that any residents called for a vaccine that are unable to get there should state that transport issues are the reason and that they are not simply refusing the vaccine. Cllr. Yates asked how they were deciding in venues for the vaccine roll out as Seaford College had offered their facilities. Cllr. Sutton stated that as NHS take the lead on this he would only be able to report what he has heard from them and knows that various sites are still being considered. He thought that locally roll outs will be through the Doctor's surgeries and that the big issue is with supply.

*Cllr Sutton left the meeting 6.45pm*

## 4.2 Report on action points from the last meeting.

### 4.2.1. Acceptance of Office, Code of Conduct and Register of Interest forms

6/21 All complete.

### 4.2.2. Website Email Address & 4.2.3. Website Accessibility Statement Update

7/21 Cllr Longman is in touch with John Uphill from Graffham Parish Council and is working on gaining access to the email accounts. **(ACTION S. Longman & P. Limpus)**

### 4.2.4. Broadband progress update (S.Longman)

8/21 Cllr. Longman reported that Graffham are also trying to get improved Broadband so they will combine their efforts as this will make a more financially achievable bid to Openreach. They require 200 properties to get a fully funded scheme, they have 144 so far and are working on getting other residents to sign up to the scheme. They will need to pledge to purchase fibre broadband at twice the current speed to qualify but this is possible as this scheme will be for fibre to the property for all registered. The Voucher funding from WSCC is being used quite quickly and although they have applied for further funding it is not certain that funding will be available if the process to get the bid in takes too long. The aim is to get the application together before March. It could then be a year before the fibre broadband is installed. All Councillors agreed to help in communicating with the

community to get the remaining households required to commit to the scheme and thanked Cllr. Longman for all his work on this project. **(ACTION All Councillors)**

**4.2.5. Parish Matters action points - see Parish Matters.**

**4.2.6. Correspondence Action Points**

**4.2.6.1.**

- 9/21 **Climate Change** Cllr. Britton reported that the Climate Change correspondence was not responded to.  
**CDALC** Cllr. Britton looked into the CDALC membership and after consultation with the Clerk decided that it was more relevant to the south of the district and therefore would not be a sensible use of ELPC's funds.  
**WSALC Value for money review** Cllr. Britton looked into the organization and reported that WSALC, ESALC and Surrey's association are the sponsors and owners of SALC. Two members of WSALC launched a 'value for money review' of SALC without consultation with member councils and this has caused some resistance from member councils. The decision to do this prompted some action against the members at the AGM which was then postponed, this will now be held on 25<sup>th</sup> February. The general consensus of opinion amongst ELPC councillors is that SALC is value for money and offers a good service.  
**Standards in Public Service** Cllr. Britton reviewed this and at a local level these were good, however slightly lacking at a National level.

**5. Visitors' Questions:**

None.

**6. County Councillor's Report (Cllr. David Bradford)**

10/21 D. Bradford sent his apologies and a report by email. Report attached as Annex A.

**8. Planning Issues: New / Recent / Ongoing**

- 8.1. SDNP/20/05310/HOUS 9 Wallace Square East Lavington GU28 0FJ** Proposed Orangery extension, alterations to dining room window, and the insertion of rooflights to the pitched roof and upper flat roof.  
**Comments submitted by 7th January 2021**  
11/21 The Council submitted a response in support of the application, while referring concerns over the roof lantern and Dark Night Skies to the judgement of the case officer. Application in progress.
- 8.2. SDNP/20/04992/HOUS 4 Wallace Square East Lavington West Sussex GU28 0FJ** Proposed extension to an existing house to provide a larger kitchen. **Comments submitted by 22nd December 2020**  
12/21 The Council submitted a response in support of the application, while referring concerns over the roof lantern and Dark Night Skies to the judgement of the case officer. Application in progress.
- 8.3. SDNP/20/04889/HOUS Eastwood Farm Graffham Road East Lavington GU28 0QF** Demolition of 2 no. domestic greenhouses and erection of 1 no. domestic greenhouse. Comments submitted by 24th December 2020 **In progress**
- 8.4. SDNP/20/00072/LIS & SDNP/20/00071/HOUS Beech Cottage Beechwood Lane East Lavington GU28 0NA** Single storey timber extension. Comments submitted – **Application withdrawn.**  
13/21
- 8.5. SDNP/19/05363/HOUS & SDNP/19/05364/LIS Northwood Barn Graffham Road East Lavington GU28 0QF** Proposed single storey rear extension. Comments submitted – Application in progress. **HBA suggested design improvements.**
- 9. Finance**
- 9.1. Approval of accounts to 18/01/21**  
14/21 Accounts were reviewed and RESOLVED to be approved for period ending 18<sup>th</sup> January 2021
- 9.2. Approval of Clerk's Salary and Expenses:**
- 9.2.1** 30 hours @ £15.78 = £473.40 + £40 office allowance. **£513.40**  
15/21 Salary and Expenses RESOLVED to be approved.
- 9.3. Income/expenditure**
- 9.3.1.** ICO Data Protection Register Subscription £35  
16/21 All above payments RESOLVED to be approved.
- 9.4. Budget Setting**  
17/21 No changes were suggested to the proposed budget and the Clerk confirmed that a precept request of £3370 had been submitted.

## 9.5. Other Financial Issues

None

## 10. Correspondence & Invitations received since the last meeting

### 10.1. Circulated by email

#### 10.1.1 Nick Bennet's review of The New Model Code of Conduct

18/21 Cllr Britton asked all Councillors to look at the new model code and compare it to our existing one. We can then feedback what we would be prepared to adopt or change. **(ACTION All)**

### 10.2. All Parishes Meeting Monday 8<sup>th</sup> February 2021

19/21 Cllr Britton will attend and report back to the Council. **(ACTION C. Britton)**

### 10.3. Contaminated Land Consultation

20/21 Cllr. Gosden reviewed this in relation to East Lavington Parish and concluded that the greatest concerns at present were the restoration of the Sand Pit at Heath End and the possibility of contamination from the inert waste recycling site at Duncton Quarry which is within East Lavington Parish.

### 10.4. Chairman's Networking Forum

21/21 Cllr. Britton will attend. **(ACTION C. Britton)**

### 10.5 North Chichester County Local Committee 16<sup>th</sup> March 2021

22/21 No-one was able to confirm attendance at the time,

### 10.6. Graffham Parish Council Correspondence re Hedges and highways

23/21 Graffham Clerk contacted the Council as there have been complaints about the hedges and potholes being dangerous between Cathanger Crossroads and Norwood Lane. These have been reported to Love West Sussex by Cllr. Gosden and the officer from WSCC said he was satisfied that the area was not hazardous. The Council agreed however that more complaints should be made in an effort to get issues sorted out. Cllr. Gosden agreed to contact them again. **(ACTION Cllr. Gosden)**

### 10.7 West Sussex ALC AGM 25<sup>th</sup> February 2021

24/21 No attendees at this time

## 11. Reports re: attendance at meetings etc.

None to report

## 12. Parish Matters

### 12.1 Minerals & Waste

25/21 Cllr Gosden informed the council that Coopers Moor and Duncton Common are not on the list of possible sites for further soft sand extraction, so his concern remains the restoration of the Heath End Quarry site as there have not been any meeting with regard to this for some time now. He will contact the action group. **(ACTION B.Gosden)**

### 12.2 Rights of Way & Highways.

26/21 Cllr Gosden tried to clear the leaves from the gullies in the area towards the campsite but found the drains to be blocked. He has reported this to WSCC highways.

27/21 The trees between Norwood Lane triangle and Norwood Cottage have been inspected and there are still a couple looking precarious so Cllr. Limpus can contact the land owner to get this sorted. There is also a tree leaning across a footpath adjoining Norwood Cottage land which Cllr Limpus is happy to deal with. **(ACTION Cllr Limpus)**

## 13. Date of next Meetings –

Monday 15<sup>th</sup> March 2021

Monday 17<sup>th</sup> May 2021

Monday 19<sup>th</sup> July 2021

Monday 20<sup>th</sup> September 2021

Monday 15<sup>th</sup> November 2021

*The meeting finished at 7.32pm*

I confirm this is a true record of the meeting:

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Chairman, 15<sup>th</sup> March 2021

## Annex A

I have put COVID last otherwise nobody will read the earlier stuff!

1. The Council has balanced its budget for 2021/2 AND added £31million in new project expenditure
2. The vital Watershed work has been preserved to protect our mostly rural population.
3. A Core Council Tax increase in April will primarily reflect c.2% plus adjustments for Adult Social Care
4. There is a pay freeze for WSCC staff earning over £24k pa
5. I am very impressed with all of our new senior officers
6. 40,000 ash trees need to be felled as part of the ASH DIE BACK programme – some roads will need to be closed but usually outside of peak hours
7. A decision on whether CLC meetings will be continued has been deferred

### 8. AND NOW....THE COVID VACCINATION PROGRAMME..

Note that the programme is dictated by Central Government with very little local 'say'. So complain to Boris if you are unhappy!

1.6 million people in West Sussex have to be vaccinated twice; but as you know there will be a big wait between first and second jabs to keep most people reasonably safe. Over 80s go first and most should have been contacted or received the jab by now; other very vulnerable people are also included.

I have just received a presentation from Sussex NHS Commissioners; there were 109 of us on the call!!

There are queries on why some of the centres are not City Central and we are getting 'mixed messages'.

Look at the Sussex Health and Care Partnership website (for details mostly broken down by YOUR GP practice) [www.sussexhealthandcare.UK](http://www.sussexhealthandcare.UK)

There are going to be transport queries where people cannot get easily to a vaccination centre-so we all need to be 'good neighbours' and 'look out for the elderly'

Why not my local GP practice? The system is simply not ready yet but I am sure it will be in time

Some stats to think about...

We are currently running at 174% of critical care capacity in West Sussex.

But we are mostly 'under control' with bed occupancy at 88% in West Sussex

We have 979 current covid patients to look after.

Sorry but Teachers and Police are not 'early priority', so they have to follow national guidelines

LOCAL PHARMACIES can apply to be vaccination centres but there has been no proper decision yet.

Remember this is a 'moveable feast with data changing by the day!

Cllr David Bradford