

East Lavington Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 15th March 2021
by 'Zoom' video conferencing

Also available at www.eastlavington-pc.uk (This meeting was recorded)

The meeting started at 6.30pm

Present: Cllr Charles Britton, Cllr Barry Gosden, Cllr Will Yates, Cllr Patrick Limpus and Cllr Simon Longman.

In Attendance: Amy Harte (Clerk), Cllr. Allan Sutton (District Councillor).

1. Welcome

28/21 Chairman Charles Britton welcomed all to the meeting.

2. Apologies

29/21 Cllr. David Bradford (County Councillor)

3. Declarations of Interest

30/21 None

Tom Richardson joined the meeting.

5. Visitors' Questions:

31/21 Tom Richardson was introduced by Cllr Britton as a Visitor and also a candidate for County Councillor in the forthcoming May Elections. He offered updates on the Anti-Social driving group. He asked if anyone had any questions for him or if there were any issues within the parish but as there are no main roads through East Lavington there were no questions, ELPC Councillors thanked him for attending the meeting.

6. County Councillor's Report (Cllr. David Bradford)

32/21 D. Bradford sent his apologies.

7. District Councillor's Report (Cllr. Alan Sutton)

33/21 Cllr. Sutton reported that it is likely that from May all waste & recycling sites will use the appointment system being trialed at selected sites.

Cllr W. Yates joined the meeting 6.39pm

Cllr Sutton also explained that there is planned support for people with cold houses, grants will be available for improvements due to the consultation for housing standards.

Cllr Sutton left the meeting 6.42pm

4. Minutes of Last Meeting

4.1. Approval of 18th January 2021 Minutes.

34/21 The minutes of the meetings listed above were RESOLVED to be approved. Cllr. Britton verbally agreed to sign 'draft' copy of the minutes. **(ACTION C. Britton)**

4.2 Report on action points from the last meeting.

4.2.1 Website Email Address & 4.2.3. Website Accessibility Statement Update

35/21 Cllr Longman now has admin access to the website and alongside Sarah Lynford, the new Clerk at Graffham Parish Council, and is working on updating the website to include the Accessibility Statement and gaining access to the to the email accounts for Cllr. W. Yates.

4.2.4. Broadband progress update (S.Longman)

36/21 Cllr. Longman reported that the voucher schemem ended on March 1st, so their application was not made in time. A new scheme is being designed for rural postcodes so Graffham and East Lavington will be eligible when this scheme is up and running. Openreach is processing the application on the understanding that it is dependant on the new voucher scheme. 264 properties have signed up to the scheme so it is good news.

8. Review New Model Code of Conduct

37/21 The new model Code of Conduct circulated by Nick Bennett was RESOLVED to be adopted by the council. The clerk will update the policy documents on the website. **(ACTION A.Harte)**

9. WSALC changes.

38/21 The Coucillors confirmed that they had read the newspaper articles and minutes of the WSALC AGM. There was also a letter from the new chairman and 5 districts voted to appoint district council members to the board following the old board #'s decision to withdraw from SSALC and buy services from Hampshire.Parish and Town Councils voiced concern and a steering group tried to find a solution. Each district held a meeting to deselect the current members and appoint new ones. The result is that the new board is elected and Trevor Lego will remain but their offices in Lewes will be given up.

Cllr. Longman left the meeting 7.00 pm

Cllr. Gosden pointed out that in the Chichester District Association Cllr. Britton has been appointed to the board.

10. Planning

10.1. **SDNP/21/00576/PRE. 1 Wallace Square East Lavington West Sussex GU28 0FJ** Pre app for a single storey extension. Validated on 9th March - in progress. No.1 is one of houses on the approach road to the Square. It's a small plot very visible from the approach road, the Square and from The Drive. **Pre-app not invited to comment.**

10.2. **SDNP/20/05310/HOUS 9 Wallace Square East Lavington GU28 0FJ** Proposed Orangery extension, alterations to dining room window, and the insertion of rooflights to the pitched roof and upper flat roof. Comments submitted by 7th January 2021.

39/21 ELPC submitted a response in support of the application, while referring concerns over the roof lantern and Dark Night Skies to the judgement of the case officer. Application in progress. The Case officer is concerned about the two roof lights and the orangery roof lantern and has suggested that the lantern should be left out in order to achieve officer support.

10.3. **SDNP/20/04992/HOUS 4 Wallace Square East Lavington West Sussex GU28 0FJ** Proposed extension to an existing house to provide a larger kitchen. Comments submitted by 22nd December 2020.

40/21 **Application approved**

10.4. **SDNP/20/04889/HOUS Eastwood Farm Graffham Road East Lavington GU28 0QF** Demolition of 2 no. domestic greenhouses and erection of 1 no. domestic greenhouse. Comments submitted by 24th December 2020. **Application approved.**

41/21

10.5. **SDNP/19/05363/HOUS & SDNP/19/05364/LIS Northwood Barn Graffham Road East Lavington GU28 0QF** Proposed single storey rear extension. Comments submitted – Application in progress. HBA suggested design improvements. **Application approved.**

42/21

11. Finance

11.1. Approval of accounts to 15/03/21

43/21 Accounts were reviewed and RESOLVED to be approved for period ending 15th March 2021

11.2. Approval of Clerk's Salary and Expenses:

11.2.1. 24 hours @ £15.78 = £378.72 + £40 office allowance. **£418.72**

44/21 Salary and Expenses RESOLVED to be approved.

11.3. Income/expenditure

45/21 11.3.1. WSALC Subscription £73.75 RESOLVED to be paid after year end.

11.4. Budget Setting

46/21 No changes required; suggested Budget RESOLVED to be approved for 21/22

12. Correspondence & Invitations received since the last meeting

12.1. Circulated by email

12.2. North Chichester CLC 16th March 2021

12.3. Arun & Chichester CAB letter

12.4. Air Ambulance Letter

47/21 12.3 & 12.4 It was agreed that following ELPC policy donations could not be made. **(ACTION)** A. Harte to reply to that effect.

12.5. SDNP Dark Night Skies Webinar 21st April 2021 1830-2000

48/21 All can attend if they wish.

13. Reports re: attendance at meetings etc.

49/21 Cllr. Britton reported on the WSALC Board meeting which was attended by about 125 representatives from Councils. This has been discussed in Agenda point 9. He also reported attendance at the SDNP meeting on 8th Feb and The Chairman's meeting on 9th Feb. No relevant issues to report from those.

14. Parish Matters

14.1. Minerals & Waste

14.1.1. Soft Sand Review update

50/21 Duncton Common & Coopers Moor are not being put forward for extraction, Steyning, Rogate and Storrington are. It was noted that they will not provide the yield to meet the need. There will be a further review in 5 years.

14.2. Highways

14.2.1. Potholes & hedgerows follow up from Correspondence from GPC

51/21 Cllr Gosden reported that the gully at Cathangar crossroads has been cleared. Cllr Limpus asked if the pothole has also been repaired as it was 6 weeks since it was reported and it was dangerous. The foliage has been cut back at the side of Duncton Common Road and Fitzlea wood Road but not on the road into Graffham. The section of road near the pumping station has been repaired improving safety.

14.3. Rights of Way

52/21 Cllr Gosden informed the council that he has been asked to begin the footpath inspections and asked if anyone was aware of any issues to please let him know.

14.4. Other Parish Land issues.

53/21 The woodland cut down behind the bungalow (Pandora & next house) by the Forestry Commission appears to be more extensive than expected.

54/21 Cllr Limpus reported that 7.5 acres of woodland at the end of Norwood Lane had been put up for sale which he considered purchasing as a syndicate, but it has achieved a much higher price than anticipated. He is concerned about what is planned for this area of woodland so will keep an eye on it.

15. Date of next Meetings –

Monday 17th May 2021

Monday 19th July 2021

Monday 20th September 2021

Monday 15th November 2021

The meeting finished at 7.25pm

I confirm this is a true record of the meeting:

Chairman, May 2021