

# East Lavington Parish Council

Minutes of the Parish Council meeting held on Monday 20<sup>th</sup> September 2021 at 6.30pm in  
N1 Seaford College, Lavington Park.

Also available at [www.eastlavington-pc.uk](http://www.eastlavington-pc.uk)

*The meeting started at 6.30pm*

**Present:** Cllr Charles Britton, Cllr Will Yates and Cllr Simon Longman.

**In Attendance:** Amy Harte (Clerk), Cllr. Tom Richardson (County Councillor)

## 1. Welcome

108/21 Cllr Britton welcomes all to the meeting.

## 2. Apologies

109/21 Cllr Barry Gosden, Cllr Patrick Limpus and Cllr. Allan Sutton (District Councillor),

## 3. Declarations of Interest

110/21 None.

## 4. Minutes of Last Meeting

### 4.1. Approval of July 2021 Minutes and Planning Minutes from 23<sup>rd</sup> August 2021

111/21 The minutes of the meeting of 19<sup>th</sup> July and 23<sup>rd</sup> August 2021 were RESOLVED to be approved.

### 4.2 Report on action points from the last meeting.

#### 4.2.1. Website Email Address – activated? (W. Yates)

112/21 Cllr Longman needs to gain host access to get the emails activated and will ask Graffham Parish Clerk about getting this. Cllr. Richardson also offered to help if a reset is needed. **(ACTION S. Longman)**

#### 4.2.2. Grit Bin holes drilled? (P. Limpus)

113/21 Holes have been drilled.

#### 4.2.3. Gullies at Cathangar reported (B. Gosden)

114/21 No progress to report.

#### 4.2.4. All other action points carried out including submission of planning responses.

## 5. Visitors' Questions:

115/21 None

## 6. County Councillor's Report (Cllr. Tom Richardson)

116/21 Cllr Richardson reported that he has been appointed to road safety on the Cabinet for the County Council. As pot holes and hedges overgrowing are part of 'road safety' he will assist in bringing these parish issues to the attention of the County Council. He offered to answer any other questions at any time and would do his best to attend as many meetings as possible.

## 7. District Councillor's Report (Cllr. Alan Sutton)

117/21 Cllr. Sutton sent a report (Annex A) and his apologies.

## 8. Annual Parish Meeting

118/21 It had been planned to postpone the Annual Parish Meeting from May until September 2021. Cllr. Britton felt that it was still too difficult to arrange the meeting so proposed instead to publish a Chairman's report & financial summary onto the Website and Parish Magazine, this was RESOLVED. **(Action A. Harte & C. Britton)**

## 9. Planning Issues : New / Recent / Ongoing

- 9.1. **SDNP/21/04334/FUL Seaford College.** Proposed zip wire and low and wires. **Invited to comment by 5th October 2021.**  
119/21 The application was discussed and RESOLVED to submit a 'No Objection' response.
- 9.2. **SDNP/21/04261/HOUS Westerlands Lodge.** Proposed erection of detached outbuilding to replace existing structure. **Invited to comment by 22nd September 2021.**  
120/21 The application was discussed and RESOLVED to submit a 'No Objection' response.
- 9.3. **SDNP/21/03307FUL Norwood Cottage.** Change of use of stable block and tack room to provide ancillary accommodation, and renovation of existing log store. ELPC raised no objection but noted that it would increase the habitable area, which might be considered in relation to SD31, and the 2020 application approved area. **The application is still in progress.**
- 9.4. **SDNP/21/02886/FUL Seaford College.** Proposed new woodland and ecology centre. Approved in principle by SDNP. ELPC raised no objection. **Still in progress.**
- 9.5. **SDNP/21/02320/PRE Seaford College.** Eight new outdoor tennis courts beside the sports hall. Not invited to comment. **In progress.**
- 9.6. **SDNP/21/02791/PRE Seaford College.** Removal of three outdoor tennis courts, and replace with new hockey pitch. Not invited to comment. **In progress.**
- 9.7. **SDNP/21/21/01782/FUL Seaford College.** Erection of three new classrooms to replace temporary ones. **Still in progress....case officer requested further information.**
- 9.8. **SDNP/21/01738/FUL Seaford College.** New indoor cricket/golf lanes and classroom. Comments submitted, raised no objection. Determination deadline was 24th May, **still in progress.**
- 9.9. **SDNP/19/05364/LIS Northwood Barn.** Discharge of conditions re materials. **Not invited to comment.**  
121/21 **Approved.**
10. **Finance**
- 10.1. **Approval of accounts to 20/09/21**  
122/21 Accounts were reviewed and RESOLVED to be approved for period ending 10th September 2021
- 10.2. **Approval of Clerk's Salary and Expenses:**  
10.2.1. 27 hours @ £15.78 = £426.06 + £40 office allowance. £466.06  
123/21 Salary and Expenses RESOLVED to be approved
- 10.3. **Income/expenditure**  
10.3.1. Parish Protect Insurance Premium Due £234.08  
124/21 Payment to Parish Protect Insurance RESOLVED to be paid.
- 10.4. **Other Financial Issues**
11. **Correspondence & Invitations received since the last meeting**
- 11.1. **Circulated by email**
12. **Reports re: attendance at meetings etc.**  
125/21 None to report
13. **Parish Matters**
- 13.1. **Rights of way and Highways**  
126/21 A Footpath issue was reported to Cllr. Gosden by a resident of Graffham and Cllr. Gosden reported the issue to WSCC and replied to them. Greg Burt from Seaford College sent a report sharing information on the footpaths near Seaford College to reassure residents.

### **13.2. Broadband**

127/21 Cllr Longman reported no change in the situation since his communication that Openreach have now provided and they have accepted a final offer and contract to proceed with plans to deliver full-fibre broadband to every premise on the Graffham exchange. There is a delay due to the popularity of the voucher scheme and 200 residents need to sign up to pledge to purchase a broadband package as agreed. The cost will be covered by the vouchers should enough sign up.

### **14. Date of next Meetings –**

Monday 15th November 2021

Monday 17th January 2022

Monday 21st March 2022

Monday 16th May 2022

Monday 18th July 2022

*The meeting finished at 7.15pm*

I confirm this is a true record of the meeting:

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Chairman, 15<sup>th</sup> November 2021

## ANNEX A

### **Afghan Refugees**

As you will have seen through the media, we have all been faced with the heart breaking images of people trying to flee Afghanistan. As a council, we are committed to playing our part to support the Government's emerging plan. This aims to help those most in need, particularly women, girls and those who have been helping British operations in Afghanistan. In the same way that we have helped Syrian families to settle in the Chichester District, we are fully committed to supporting the national effort to help the most vulnerable Afghan people to resettle in the UK, in any way that we can.

We understand that the Government is looking to resettle 20,000 Afghan refugees in the UK over a number of years, with 5,000 in the first year. This is in addition to the current Afghan Locally Employed scheme, which works to relocate at-risk Afghan workers who have supported coalition troops. We're proud to say that Chichester District Council was one of the first districts to have housed a family under the Locally Employed scheme, and that we are looking at housing more people in the near future.

West Sussex County Council will lead on any scheme to resettle Afghan refugees in the county. Our main role will be to identify suitable housing that can be used as part of the scheme.

### **Waste Collections**

Unlike several of our neighbouring districts and boroughs, Chichester Contract Services have managed to provide a full kerbside waste collection service including green and trade waste throughout the year. This has been very difficult at times particularly over the last few months, with many of our crew members taking much needed annual leave and the teams being continually impacted by the pandemic. We have been very close at times to dropping one or more

rounds but by transferring staff from other operational areas of CCS including the workshop, this has not been necessary. We hope that the relaxation of the track and trace rules around self-isolation will now reduce the challenge that we have been managing on a daily basis.

### **Health Protection**

While Covid restrictions have been relaxed the Health Protection team continue to provide support and guidance to businesses for outbreak management and ensuring their risk assessments cover any necessary Covid controls. The Health Protection Team has recommenced their food inspection programme which has been on hold since March 2020 due to Covid. New, high risk and non-compliant premises are being prioritised for inspections up until March 2022 in line with the Food Standards Agency's Local Recovery Plan. The remaining backlog will then follow in 2022/2023.

### **Petworth Vision**

CDC has approved funding to assist Petworth Vision to manage the creation of a dedicated website and design of a logo for the Petworth Heritage Partnership to go 'live' in September. This partnership comprises the following organisations:

- St Mary's Church
- United Reformed Church
- The Leconfield Hall
- Sacred Heart Church
- The Old Railway Station
- Petworth & District Community Association
- Petworth Vision CIC
- The Petworth Society
- Petworth Business Association; and,
- The Petworth Town Band.

The aim of promoting the organisations together on one dedicated website is to help showcase Petworth's large number of heritage sites in a more efficient way in order to encourage greater community engagement and increasing visitor numbers into the town. The ongoing maintenance of the new website will be funded by donations raised during the Heritage Weekends and throughout the year.

We have also approved funding for Petworth Vision to set up and run computer training at the United Reform Church for residents of Petworth and the surrounding areas. It is being presented as an IT café and training will range from on-line banking and shopping, to the use of Zoom and Skype as well as IT Security. There will be two morning sessions a week running from 14 September 2021 until September 2022

As always I am happy to answer any questions or signpost you if your question falls outside my remit

Kind regards

Alan

Alan Sutton

Cabinet Member for Housing, Licensing, Communications and Events

Fittleworth Ward

Chichester District Council